

DHANALAKSHMI SRINIVASAN INSTITUTE OF RESEARCH AND TECHNOLOGY

(Deemed to be University under section 3 of UGC Act, 1956.)
PERAMBALUR – 621 212, TAMIL NADU, INDIA.

SCHOOL OF AGRICULTURAL SCEINCES

REGULATIONS–2026

UNDERGRADUATE DEGREE PROGRAMME

B.Sc. (Hons.) Agriculture

Choice Based Credit System

AMENDMENTS

SCHOOL OF AGRICULTURAL SCEINCES

S.No	Date	Amendments/Additions/Deletions	Page. No.	Paragraph No.
1	NA			

**DHANALAKSHMI SRINIVASAN INSTITUTE OF RESEARCH &
TECHNOLOGY**

PERAMBALUR – 621 212, TAMIL NADU, INDIA.

Rules and Regulations

Authority Source	:	Registrar
Approval Date	:	
Review Date	:	
Custodian	:	Dean Academics
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Approved by

Registrar

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UNDERGRADUATE PROGRAMMES

(Agricultural Science)

(SEMESTER SYSTEM)

ACADEMIC RULES AND REGULATIONS

(Effective from 2026-27 batch onwards - As per 7th UG-BoS-2026)

01. SHORT TITLE AND COMMENCEMENT

These regulations shall be called “***Undergraduate (Agricultural Science) Academic Rules and Regulations 2026.***” They shall come into force from the academic year 2026 -27.

02. PREAMBLE

The Regulations provided herein shall apply to **UG-Certificate, UG-Diploma and B.Sc. (Hons) Degree Programmes in Agriculture** offered by the School of Agricultural Sciences, Dhanalakshmi Srinivasan Institute of Research & Technology based on ICAR-NEP 2020 (6th Deans’ Committee Report).

The system of instructions and education in the University shall be SEMESTER COURSE CREDIT SYSTEM.

03. PRILIMINARY DEFINITIONS AND NOMENCLATURE

- 3.1 ‘**University**’ means the Dhanalakshmi Srinivasan Institute of Research & Technology, Perambalur
- 3.2 ‘**School**’ means the Dhanalakshmi Srinivasan Institute of Research & Technology, Perambalur
- 3.3 ‘**Dean**’ means the Dean of Dhanalakshmi Srinivasan Institute of Research & Technology, Perambalur
- 3.4 ‘**Coordinator**’ means a faculty who has been nominated by the Dean to look after the academic matters of the different years of the Agriculture/ Undergraduate Programmes. He/She will attend to registration, preparation of timetable, distribution of courses, regulation of credit load and maintenance of individual student’s records of the concerned batch.
- 3.5 ‘**Academic Counsellor**’ means a faculty who has been nominated by the Dean for counselling a group of students in academic matters. The Dean of the School will arrange to allot not less than five students to the nominated Academic Counsellor. The Academic Counsellor will counsel the group of students in curricular and co-curricular activities for the entire period of course programme by conducting periodical meetings.
- 3.6 ‘**Curriculum**’ means a group of courses and other specified requirements for the fulfilment of the UG-Certificate, UG-Diploma and B.Sc. (Hons.) Degree Programmes.
- 3.7 ‘**Curricula and Syllabi**’ means a list of approved courses for the Undergraduate Programme

- 3.8 **‘Semester’** means a period consisting of 110 working days inclusive of the announced quiz tests, mid-semester and practical examinations but excluding the study holidays and final theory examinations. However, Net Instructional Days (NID) of 96 days is must for a semester.
- 3.9 **‘Academic Year’** means a period consisting of two consecutive semesters including the inter-semester break as announced by the University/Dean of the School. The first year of study shall be the first and second semesters following a student’s admission. The second year of study shall be the third and fourth semesters, the third year, the fifth and sixth semesters and the fourth year, the seventh and eighth semesters.
- 3.10 **‘Course’** means a teaching unit of a discipline to be covered within a semester as detailed in the Curricula and Syllabi issued by the University, wherein each course is identified with a three-letter code, a three-digit course number, course category, outline of syllabus and credit assigned.
- 3.11 **‘Core Course’** means the list of courses specified by the University in the curricula and syllabi to be registered compulsorily by the students of Undergraduate programme.
- 3.12 **‘Elective Course’** means the list of specified courses offered by various disciplines from which the students can have the option of selecting the courses to complete the credit requirements for the degree programme. Elective courses are offered in seventh semester.
- 3.13 **‘Skill Enhancement Course (SEC)’** means the choice-based course which a student can choose from a bouquet of skill enhancement module offered by the institution. Skill Enhancement Courses are offered only during first two years of Undergraduate programme.
- 3.14 **‘Multi-Disciplinary Course (MDC)’** means a course which is compulsorily registered by the student for the completion of undergraduate programme. The Multi-Disciplinary Course shall be offered jointly by more than one discipline / department.
- 3.15 **‘Value Added Course (VAC)’** means a course which imparts deeper knowledge and understanding to make the student more creative and competent and is compulsorily registered by the student for the completion of undergraduate programme.
- 3.16 **‘Ability Enhancement course (ABE)’** means a course which is offered for improving the social awareness and health of the student and is compulsorily registered by the student for the completion of undergraduate programme.

- 3.17 **'Non-Gradial course'** means a course which is compulsorily registered by the student for the completion of undergraduate programme. The non-gradial courses shall be evaluated as 'Satisfactory' or 'Not-satisfactory'. The marks obtained by the student in a non-gradial course will not be taken into account for calculating OGPA.
- 3.18 **'Online course'** means a course which a student will have to take in on-line mode, as partial requirement of the B.Sc. (Hons.) Degree Programme. The online courses can be from any field such as Basic Sciences, Humanities, Psychology, Anthropology, Economics, Engineering, Business Management, Languages including foreign language, Communication skills/ Music, etc., and can be taken from NPTEL, mooKIT, edX, Coursera, SWAYAM or any other online portal.
- 3.19 **'Internship'** means various activities such as experiential learning/ hands on training/ skill development training/ Rural Agricultural Work Experience (RAWES) in-plant training / industrial attachment. Those students who wish to exit with UG Certificate after one year, have to undergo 10 weeks of internship programme after First year. Similarly, those students who wish to exit with UG Diploma after Second year, have to undergo 10 weeks of internship programme after Second year. Internship shall be arranged outside the institution at any assigned organization/industry/research institute/ project or with a progressive farmer/agri. enterprise.
- 3.20 **'UG Certificate'** candidates who exit after completing first year of UG programme (First and second semesters) and 10 weeks of internship shall be awarded with a UG Certificate in Agriculture
- 3.21 **'UG Diploma'** Candidates who exit after completing second year of UG programme (First four semesters) and 10 weeks of internship shall be awarded with a UG Diploma in Agriculture
- 3.22 **'UG Degree'** candidates who successfully complete all the prescribed courses and students READY programme shall be awarded with a B.Sc. (Hons.) degree in Agriculture
- 3.23 **'Credit Load'** of a student during a semester is the total number of credits of all the courses including non-gradial courses, a student registers during that particular semester.
- 3.24 **'A credit'** in theory means 50 minutes of classroom lecture and a credit in practical means two hours of laboratory or workshop or field work per week.
Explanation: A 1+1 course (2 credits) means 50 minutes of theory and 2 hours practical per week.
 A 0+1 course (1 credit) means 2 hours practical per week.
 A 1+0 course (1 credit) means 50 minutes theory per week.
- 3.25 **'Grade Point'** means the total marks in percentage obtained in a course divided by 10 and rounded to two decimal places.

$$GP = \text{Total Marks (\%)} / 10$$

- 3.26 **‘Credit Point’** means the grade point multiplied by the credit load of the course.

$$CP = \text{Grade Point} \times \text{Credits}$$

- 3.27 **‘Overall Grade Point Average (OGPA)’** means the total credit point of the courses completed by the student divided by total credits of the courses studied. The OGPA is to be worked out by rounding to nearest two decimals.

$$\text{OGPA} = \frac{\text{Cumulative Credit Point from all semesters}}{\text{Cumulative Credits from all semesters}}$$

- 3.28 **‘Arrear examination’** means an examination written for the failed courses by a student without undergoing regular classes.

- 3.29 **‘Statement of marks’** means a report of grades and credit points obtained by a student in a particular semester.

- 3.30 **Class Grade Chart** means a grade chart prepared by the Controller of Examinations indicating marks obtained by the students belonging to a particular class for each course.

- 3.31 **‘Transcript Card’** means the consolidated report of academic performance of a student issued by the University on completion of curriculum fulfilment.

- 3.32 **Reappearance** is an examination written for the failed courses by a student without undergoing regular class / course.

- 3.33 **ERP Coordinator** means a Faculty Member who has been designated by the Dean to look after the E varsity of UG Degree programme

- 3.34 **‘Academic Bank of Credit (ABC)’** means a record of credits completed by a student in his/her undergraduate programme. As per ICAR 6th Deans’ Committee recommendation, an ABC shall be maintained by the institution and recognize the ABC of the student (Ref. NEP 2020 guidelines).

- 3.35 **Class Committee**

3.35.1. Every class (comprising of sections) of the Undergraduate programme will have a Class Committee consisting of faculty and students. The class committees for the B.Sc. (Hons.) degree programme of each semester will be constituted by the Head/Dean of the concerned Faculty.

3.35.2 The constitution of the Class Committee for the School of Agricultural Sciences of each semester will include the following members:

- All teachers of the Courses
- Four students from the class to be chosen by the students of the class.
- Faculty Adviser (s) of the respective class.
- One senior faculty of the department concerned and not associated with teaching of the class, to be nominated by the concerned Head of the Department/Dean, to act as the Chairperson of the Class Committee.

3.35.3 The basic responsibilities of the Chairperson of the Class Committee:

- a. To review periodically the progress of the classes.
- b. To discuss problems concerning curriculum and syllabus, the conduct of the classes as well as non-academic issues concerning students.
- c. To define the method of assessment in the courses in consultation with class committees and announcing to the students at the beginning of the semester.
- d. To organize the class committee meeting at least twice a semester, one just before in-semester examination and one just before practical examinations.
- e. To prepare the minutes of the meeting with the assistance of faculty advisers and duly signed by the HOD/Senior faculty, sent the same to the Dean (FAS) within 7 days from conduct of the meeting. The minutes shall also be circulated to the class committee members and displayed in the noticeboard.

04. CLASS COMMITTEE

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Dean (FAS) within 7 days from conduct of the meeting. The minutes shall also be circulated to the class committee members and displayed in the notice board.

05. ELIGIBILITY FOR ADMISSION TO UNDERGRADUATE PROGRAMMES

Eligibility for entry into first year of UG programme

5.1.1. H.Sc. / Equivalent - Academic Stream

A pass in the Higher Secondary Course (10+2) or any other examination recognized as equivalent there to and fulfilling the following subject requirements.

Group I : Physics, Chemistry, Biology and Mathematics
Group II : Physics, Chemistry and Biology
Group III: Physics, Chemistry and Mathematics
Group IV : Physics, Chemistry, Botany and Zoology
Group V : Physics, Chemistry and Forestry
Group VI : Physics, Chemistry and Agriculture
Group VII Physics, Chemistry, Biology and Mathematics

For drawing the merit of the candidate, the marks scored in three subjects viz., physics, chemistry and biology (or mean of botany and zoology) shall be considered. If a candidate had studied four subjects in 10+2 or intermediate viz., physics, chemistry, biology and agriculture/forestry the marks scored in physics, chemistry and biology shall be considered for drawing merit list.

5.1.2. H.Sc. - Vocational Stream

Candidates who studied any one of the subjects, namely Biology or Chemistry or Economics or Home Science and Vocational subjects including theory and practical indicated below are eligible to apply for Undergraduate programme in Agriculture.

Other State Vocational stream students are not eligible to apply.

5.2. Eligibility for lateral entry into second year of UG programme

- i) Maximum number of seats available for lateral entry in the second year (Third Semester) of UG programme is 2.5 per cent of sanctioned strength for First year of UG programme. In addition, if there is vacancy due to exit of students after first year, the same shall be filled under lateral entry.
- ii) Candidates having Diploma in Agriculture (with minimum three-year course programme after 10th or equivalent) shall be admitted into second year of UG programme.
- iii) Candidates with UG Certificate in Agriculture is also eligible for

admission into second year of respective UG programme. Such candidates shall seek admission within three academic years of completing UG Certificate in Agriculture/ .

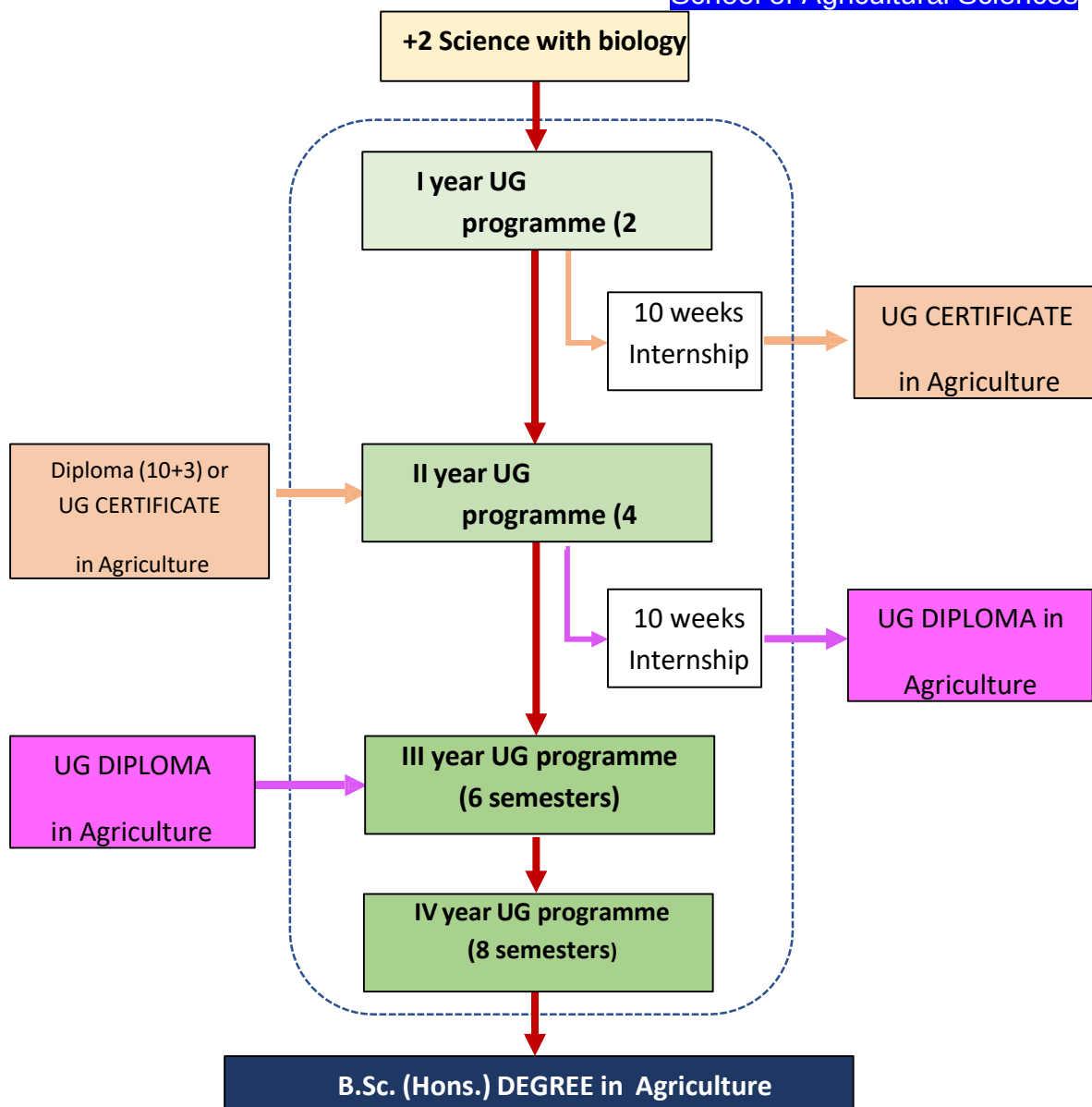
- iv) Candidates with 50% of the maximum marks/ OGPA of the concerned diploma/ UG Certificate programme are only eligible to apply for lateral entry into second year of UG Programme.
- v) Reservation policy is not applicable for lateral entry into second year of UG programme.
- vi) There is no upper age limit for lateral entry into second year of UG programme.
- vii) For drawing the merit of a candidate, the marks / OGPA scored by the candidate in Diploma / UG Certificate programme shall be considered.

5.3. Eligibility for lateral entry into third year of UG programme

- i) Maximum number of seats available for lateral entry in the third year (Fifth Semester) of UG programme is 2.5 per cent of sanctioned strength for First year of UG programme. In addition, if there is vacancy due to exit of students after second year, the same shall be filled under lateral entry.
- ii) Candidates having UG Diploma in Agriculture shall be admitted into third year of respective UG programme.
- iii) Candidates with UG Diploma in Agriculture shall seek admission to third year of respective UG programme within three academic years of completing UG Diploma in Agriculture/.
- iv) Candidates with 50% of the maximum marks / OGPA of the concerned UG Diploma programme are only eligible to apply for lateral entry into third year of UG programme.
- v) Reservation policy is not applicable for lateral entry into third year of UG programme.
- vi) There is no upper age limit for lateral entry into third year of UG programme.
- vii) For drawing the merit of a candidate, the OGPA scored by the candidate in UG Diploma programme shall be considered.

5.4. Migration

- i) The UG-Certificate/ UG-Diploma passed candidate from a HAEI will be eligible for admission at appropriate level, provided the School has provision of seats to admit them.
- ii) Institutional migration is considered only after 4th semester.
- iii) The migration shall be subject to availability of seats at the School.
- iv) Provided further, any such rule/ regulation that is notified by UGC regarding changes in admission criteria, migration, etc., these notifications will be considered/ examined by ICAR and re-notified to make them applicable to agricultural education falling under its domain.



Framework of undergraduate programme

5.5. Admission process: As per the norms approved by Board of management of DSIRT

06. MEDIUM OF INSTRUCTION

The medium of instruction is English. The postgraduate students should have adequate knowledge in English to read, write and speak in English and able to prepare high quality research papers in English.

07. PROGRAMMES OFFERED: B.Sc. (Hons.) Agriculture. The Medium of instruction is English for all courses, examinations and project work.

08. STRUCTURE OF PROGRAMMES

The entire B.Sc. (Hons.) Agriculture Programme consists of 4 academic years and is distributed 2 semesters in each year. The following streams are distributed over entire 8 semesters as listed below

- 8.1 **Compulsory course:** Courses corresponding to the major stream of the concerned UG degree programme
- 8.2 **Supportive course:** Courses comprising to other related divisions of the concerned stream including social sciences and skill education
- 8.3 **Allied:** Courses offered from the department of mathematics
- 8.4 **Extension activity:** Courses offered by department of physical and Health education (Yoga/ Physical education / NSS / NCC
- 8.5 **Supplementary courses:** Courses from the related fields / streams of the concerned UG degree programme.
- 8.6 **Student Ready:** Courses in compliance with Rural Agricultural Work Experience, In plant training / Industrial attachment, All India Study tour and Experiential learning programme
- 8.7 **Elective course:** Courses under the category of experiential learning
- 8.8 **'Non-Gradial course'** means a course which is compulsorily registered by the student for the completion of B.Sc. (Hons.) Agriculture degree programme. The non-gradial course will be evaluated as Satisfactory or Not-satisfactory. The marks obtained by the student in a non-gradial course will not be taken into account for calculating CGPA.
- 8.9 **Value Added Courses (VAC):** The students may optionally undergo Value Added Courses (VAC) over and above the topics covered in the curriculum to obtain practical and industry specific knowledge. The credits earned through the Value-Added Courses shall be over and above the total credit requirements prescribed in the curriculum for the award of the degree. One / Two credit courses shall be offered by a Department of an institution with prior approval from the Head of the Institution without any additional fee charged from the students. The details of the syllabus, timetable and course coordinator may be sent to the School at least one month before the course is offered for approval. Students can take a maximum of two one credit courses / one two credit

courses during the entire duration of the Programme.

- 8.10 **Online Courses:** Students may be permitted to credit a maximum of two online courses, subject to a maximum of six credits, with the approval of the Dean, *in lieu* of open elective / professional elective courses. The Head of the Institution shall form a three-member committee with members as HOD and a faculty member from the Department of the student, HOD of any other branch of the Institution to ensure that the student has not studied such courses and would not repeat it again as Professional Core/Professional Elective/Open Elective courses. Suitable online courses shall be chosen from the SWAYAM platform

09. PERSONALITY AND CHARACTER DEVELOPMENT

- 9.1 All students shall enroll, on admission, in any one of the personality and character development programmes NCC/NSS/NSO/YRC and undergo training / conduct activities for about 80 hours and attend a camp of about seven days. The training shall include classes on hygiene and health awareness and also training in first-aid. Alternately, activities of science, literature and arts also help for personality and character development. So, students shall conduct and participate actively in Science club/Literary Forum/Fine Arts activities for 80 hours and participate in at least ONE event.
- 9.2 National Cadet Corps (NCC) will have about 20 parades.
- 9.3 National Service Scheme (NSS) will have social service activities in and around the College / Institution.
- 9.4 National Sports Organization (NSO) will have Sports, Games, Drills and Physical exercises.
- 9.5 Youth Red Cross (YRC) will have activities related to social services in and around College/Institution.
- 9.6 While the training activities will normally be during weekends, the camp will normally be during vacation period.
- 9.7 Science club shall organize activities of popularization of science and scientific temper through activities related to astronomy, works of great scientists from India and abroad, observing National Science Day, etc.
- 9.8 Literary Club like 'Tamil Ilakkiya Mandram' shall be formed, which shall organize colorful literary events to propagate good humanist values, morals and ethics reflected in the literature.
- 9.9 Fine Arts Club like music, painting and documentary films with social themes shall be encouraged.
- 9.10 Students who enroll and take active participation in anyone of the above activities for 80 hours and participate at least one event/programme will be given a certificate by the Head of the Institution and the copy of the same shall be forwarded to the Controller of Examinations for the purpose of record and scrutiny.

10. SYSTEM OF EDUCATION

- 10.1. The system of education followed for undergraduate programmes is **Semester System**.
- 10.2. **Credit Requirements:** The minimum credit requirement for the B.Sc. (Hons.) Agriculture programme is 167.
- 10.3. **Maximum Duration Permissible:** The system of education followed for all the undergraduate programmes is Semester System with duration of four academic years (8 Semesters). The maximum

duration permissible for a student shall be 'n' plus four academic years (16 semesters), where 'n' denotes the normal duration of the degree programme (8 semesters). The hostel facilities will be provided only for the actual duration of academic programme.

- 10.4. **Exit after first year:** A student may opt to exit after first year of UG Programme completing successfully the prescribed courses. However, He/She has to complete 10 weeks of internship (10 credits) for awarding a UG certificate
- 10.5. **Exit after second year:** A student may opt to exit after second year of UG programme completing successfully the prescribed courses. However, He/She has to complete 10 weeks of internship (10 credits) for awarding a UG Diploma.
- 10.6. **Exit after third year:** Student cannot exit the undergraduate programme after completing three years of UG programme
- 10.7. **Maximum residential period:** Students shall be permitted to take a break from the study during the period of study but the total duration for completing the UG degree programme shall not exceed seven years.
- 10.8. **Credit requirements:** The minimum credit requirement for B.Sc. (Hons.) Agriculture Degree Programme is 167. In addition, the student has to study 10 credits of online courses (of his/her own choice) and 4 credits of non-gradual courses.
- 10.9. **Maximum credit load:** A student can register a maximum of 28 credits including non-gradual courses during a semester.
- 10.10. **Course Teacher:** The Dean concerned, in consultation with the respective Head of the Department, will nominate the course teacher for each course at the beginning of the semester. The course teacher shall be responsible to the Head of the Department in all matters connected with the conduct of the course. The Head of the Department will monitor the progress of the course(s) of the respective Department.
- 10.11. **Class Timetable:** At the beginning of each semester, the Dean of the college will prepare the class time table with the help of Coordinator of the respective year and announce the same.
- 10.12. **Working Days and Time Schedule:** Except Sundays and other listed holidays, all other days of a week including Saturdays are working days for the students. **Normal Working Hours: 7.30 a.m. to 4.45 p.m.**
- 10.13. Depending upon the need, the respective Dean will decide about the timings. Time schedule may vary in each teaching campus to suit the local needs.
- 10.14. **Commencement and Closure of Semesters:** The date of commencement and closure of semesters as well as inter-semester break shall be announced by the Deans of the college after the approval of academic calendar. The schedule of the final theory examinations shall be announced by the Controller of Examinations in consultation with Deans of Colleges. The University should approve any deviation after dates are announced.
- 10.15. **Inter-semester Break:** A break of about 15 (fifteen) days shall normally

be allowed between any two consecutive semesters. A longer inter-semester break during summer may be allowed every year, subject to a maximum of 30 days during May - June.

10.16. **Academic Calendar:** A common academic calendar shall be prepared by the Faculty Dean (Agriculture) every year by including the date of registration, date of mid semester examinations, final theory examinations, inter-semester break and summer holidays for all the undergraduate programmes. The Deans of all Colleges shall schedule the academic activities within the specified period without deviation.

10.17. **Condensation of semesters:** The Dean has the responsibility to adhere to the Academic Calendar. However, under extraordinary situation and with the permission of the University, condensation of semester may be made up to a maximum of 10 days to cope up for examination schedule. The loss of classes in such cases should have to be compensated for by special time table.

11. REGISTRATION OF COURSES

11.1 A course shall be offered only once in an academic year during the semester as listed in the course curricula and syllabi.

11.2 All eligible candidates shall register the requisite courses at the beginning of each semester IN PERSON under the guidance of the Co-ordinator. IN ABSENTIA registration will not be permitted under any special / needy circumstance.

11.3 Registration fee should be paid in accordance with DSIRT norms and fine will be collected if paid late.

12. ATTENDANCE REQUIREMENTS

12.1. Minimum Attendance requirement

- i. A minimum of 80 per cent attendance separately in theory and practical of the course concerned is required, failing which the student shall not be permitted to appear for both final theory and final practical examinations in the course concerned and grade 'E' (incomplete) will be awarded.
- ii. For Student READY programme offered during VIII semester, 100 per cent attendance is compulsory. However, the attendance may be condoned up to 15 per cent, under extra-ordinary situations, by the Dean based on the genuineness of the case and upon the recommendation of the course teacher and Head of the Department concerned.
- iii. When the grade 'E' is awarded in a course, the student must re-register the course again along with juniors or whenever that particular course is offered, with the permission of the University.

12.2. The students failing to attend the classes / examinations on non-official ground will be treated as absent.

12.3. Students deputed for sports, cultural meets, etc. with prior permission of

the Dean of the School shall be given attendance for the period of absence. However, students under this category must have attended a minimum of 75 percent classes separately in the theory and practical classes conducted.

12.4. Calculation of Attendance

a) THEORY

- i. Number of classes conducted for a course from the first working day as per the timetable to the last theory class of that semester is to be construed as the total number of theory classes conducted by the course teacher.
- ii. The Announced Quiz tests are to be conducted during Theory / Practical class hours.
- iii. The attendance for mid semester examination will be counted as a theory class for calculating attendance.

b) PRACTICAL

- i. Number of practical classes conducted for a course from the first working day as per the timetable to the last practical class of that semester is to be construed as the total number of practical classes conducted by the course teacher.
- ii. The final practical examination will be conducted after the completion of 96 net instructional days.
- iii. The attendance for practical examinations will not be counted for calculating the attendance for practical.
- iv. The student belonging to a batch will attend classes and earn attendance in that particular batch only as per the timetable. No student shall be permitted to attend along with another batch to gain attendance either in theory or in practical.

For calculating 80 per cent attendance, the number of working days may be calculated only from the date of joining of the student for first year first semester only.

13. SYSTEM OF EXAMINATIONS

Performance in each course of study shall be evaluated based on i) Continuous internal assessment throughout the semester known as Mid-Semester Examinations (MSE) and ii) University examination at the end of the semester.

- 13.1. Mid Semester Examination: Writing the mid-semester examination is a pre-requisite for writing the final theory and practical examinations. Students failing to write mid-semester examination, will not be permitted to attend the classes further in the course concerned and the student will be awarded 'E' grade. The mid-semester examination mark list should reach the office of the Controller of Examinations within fifteen days from the date of conduct of mid-semester examination.
- 13.2. Missing Examination: A student who fails to attend a mid-semester examination due to unavoidable circumstances shall be permitted with prior approval of the

- 13.3. Dean to take up missing examination of the particular course, subject to payment of Rs.1000/- for each missing mid-semester examination. Students deputed for official programmes of the University are exempted from paying the fee for missing test. Such missing examinations should be completed outside the regular class hours within 15 working days of the respective examinations. Attendance will not be given for taking up missing examinations. The missing examinations are allowed only for mid-semester examinations and not for final theory and practical examinations.
- 13.4. Theory Examination: An examination schedule approved by the Dean and the Controller of Examinations for the mid-semester and final examinations, respectively, shall be final. Laptop is mandatory for e-classroom and online examinations.
- i. Duration for mid-semester and final theory examinations
 - ii. Mid semester: 1 hour (Handwritten Mode / Digital mode)
 - iii. Final theory (Handwritten Mode / Digital mode)
 - b. 1+1, 2+1, 1+2 and 2+2 Credits : 3 hours (100 marks)
 - c. 1+0, 2+0 and 3+0 Credits : 3 hours (100 marks)
 - d. 0+1 and 0+2 credits : 3 hours (100 marks)
- 13.5. Practical Examination: The Dean of School will announce the schedule of final practical examinations. The Controller of Examinations, based on the proposal sent by the Deans concerned, will nominate the external examiner and the course teacher shall be the internal examiner. In the event of external/ internal examiner nominated for practical examination could not conduct the examination, then the Dean concerned shall nominate an alternative examiner to conduct practical examination in anticipation of approval by the Controller of Examinations. Submission of bona fide practical records certified by the Course Teacher is a pre-requisite for appearing in the practical examinations failing which 'F' grade will be awarded. The duration of practical examination shall be two and a half hours. The practical marks should be communicated to Controller of Examinations within 10 days of the last working day. If a student fails to write practical examination, 'F' grade will be awarded if he/she has 80% attendance. The student has to appear for the reappearance examination (vide rule 7.6)

- 13.6. **ASSESSMENT FOR VALUE ADDED COURSES** The one / two credit course shall carry 100 marks and shall be evaluated through continuous assessments only. One Assessment (MSE) as per the clause 12.1 and 12.2 shall be conducted by the Department concerned. A committee consisting of the Head of the Department, faculty handling the course and a senior faculty member nominated by the Head of the Institution shall do the evaluation process. The list of students along with the marks and the grades earned shall be forwarded to the Controller of Examinations for appropriate action at least one month before the commencement of End Semester Examinations. The grades earned by the students for Value Added Courses will be recorded in the Grade Sheet, however the same shall not be considered for the computation of CGPA.
- 13.7. **ASSESSMENT FOR ONLINE COURSES** Students may be permitted to undergo two online courses (which are provided with certificate), subject to a maximum of six credits. The online course of 3 credits can be considered instead of one elective course. These online courses shall be chosen from the SWAYAM platform, provided the offering organization conducts regular examination and provides marks. The credits earned shall be transferred and the marks earned shall be converted into grades and transferred, provided the student has passed in the examination as per the norms of the offering organization and credit transfer will be processed as per DSIRT norms.
- 13.8. **Postponement of Final Examination:** Whenever the Government declares holidays on the dates of final examinations, the examination that falls on the particular date will be postponed to the date after the last examination as per the original examination schedule.
- 13.9. **Reappearance examination:** Reappearance is permitted only for the final theory and practical examinations. The students are permitted to write the Reappearance examinations along with the regular semester examinations for the failed courses with the permission of Dean after paying the necessary fees as applicable. A student is permitted to write either theory or practical examination alone or both in the reappearance examination for the failed subjects. The marks secured in theory reappearance will be computed into 70 marks for courses with theory and practical and 100 marks for course with theory alone. A student is permitted to write reappearance examination for the failed courses during n+4 years. Reappearance will not be applicable to industry and institutional educational tours, RAWE, agro-industrial tie-up programmes, crop production, NSS, NCC and physical education courses. The camp requirement in NSS and NCC may be allowed along with juniors if the student has secured more than 80% attendance in the regular courses.

13.10. The minimum grade point to be secured for a pass in a course is 5.00.

13.11. A student has to maintain a minimum OGPA of 5.50 out of 10.00 at the end of final year (VIII semester) to become eligible for the award of degree.

13.12. Reappearance examination for the undergraduate failed subjects shall be conducted once in six months, during the semester breaks for 100 marks.

14. INDUSTRY AND INSTITUTIONAL EDUCATIONAL TOUR

14.1 All educational tours are compulsory; those who miss the study tours for any valid reason must re-register and undertake the tour along with juniors to complete the degree programme.

14.2 The study tour shall be conducted within the 105 working days. The course teachers will do the evaluation of the educational tour.

14.3 Field trips are compulsory. If any student is absent for field trips, the student will be marked absent for all compensating classes on the day of the field trip in addition to the field courses.

14.4 The Dean of University is empowered to organize all educational tours and field trips by following the University norms.

14.5 The students should wear blazer during Industry and Institutional Educational tours and during University official functions.

15. DISCONTINUANCE AND READMISSION

15.1. A student who discontinues the first semester (I year) without getting permission from the Dean concerned will not be re-admitted. However, the student who discontinues the first semester (I year) for genuine reasons with the prior permission of the Dean (within 30 days) will be re-admitted in the first semester of the next year along with the junior batch (I year) of students with the approval of the Academic Council.

15.2. Students admitted to any of the courses discontinuing their studies with permission of concerned Dean before completing the course may be re-admitted to the course, if they have completed at least one semester before such discontinuance.

15.3 A student discontinuing studies temporarily on valid and genuine grounds with prior permission of the Dean of the School will be awarded Grade 'E' for all the registered courses. The student has to rejoin with the permission of the Dean at the beginning of same semester along with junior batch of students on payment of a re-registration fee and semester fee.

15.4 When a student discontinues his/her studies in a semester (other than the first semester) on his/her own accord after getting the written permission of the Dean concerned or by the order of the University, he/she shall be re-admitted in the same semester where he/she discontinued, along with the junior batch of students. In case of revision of curricula and syllabi the student has to complete all the course works in the original syllabus in which he/she has joined, by registering equivalent / special

semester courses (or) the student has to forgo all the courses registered so far in the original curricula and syllabi and register all the courses from first semester in the new syllabus along with juniors.

15.5 A student shall not be allowed to discontinue consecutively, beyond a period of two semesters. If the discontinuance period exceeds two semesters the name of the student will be removed from the roll.

15.6. QUESTION PAPER SETTING AND EVALUATION

15.6.1 The mid semester question papers will be set and answer papers evaluated by the course teacher concerned and the mid semester examination is on digital / handwritten mode.

15.6.2 The semester final theory question paper for all the courses will be set by the Controller of Examinations after obtaining question papers from External/ Internal examiners outside the University.

15.6.3 The practical examination will be conducted and evaluated by the external examiner with the help of internal examiner.

15.6.4 The Controller of Examinations will arrange for evaluation of semester final theory papers with External/ Internal examiners.

16. EVALUATION OF STUDENT'S PERFORMANCE

The results of the course shall be indicated by grade points ranging from 0.00 to 10.00. The minimum grade point to be secured for the successful completion of a course will be 5.00. Securing a grade point less than 4.99 in a course will be treated as 'F' and the grade point will be 0 for calculating the GPA/OGPA. In case of course with theory and practical, minimum of 50% mark separately in theory and practical with an aggregate of 50 per cent is essential. A minimum of 50 % mark shall be secured in the end semester theory examination. An OGPA of 5.5 shall be the minimum requirement for the award of Degree.

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16.2. **Maximum Duration Permissible:** The system of education followed for all the undergraduate programmes is Semester System with duration of four academic years (8 Semesters). The maximum duration permissible for a student shall be 'n ' plus four academic years (16 semesters), where 'n' denotes the normal duration of the degree programme (8 semesters). The examination shall be conducted to assess whether the student has been able to achieve a level of competence in the course concerned.

Grade Point

- i. Each course shall carry a maximum of 100 marks. The results of the course shall be indicated by the grade points ranging from 0.00 to 10.00. The total marks in percentage obtained by the student in a course shall be divided by 10 and rounded to two decimal places to get the grade point.
- ii. The minimum Grade Point to be secured for the successful completion of a course shall be 5.00.
- iii. In case of courses involving internal and external examinations, 50 % of marks separately in internal and external examinations with an aggregate of 50 % is essential for passing the course. In case of courses involving only internal evaluation, 50% marks is essential for securing a pass in the course.

Course type	Evaluation	Maximum Marks	Marks required for pass
Courses with Theory & Practical	Internal	60	30
	External	40	20
	Total	100	50
Courses with Only Theory	Internal	50	25
	External	50	25
	Total	100	50
Courses with Only Practical	Internal	100	50
	External	-	-
	Total	100	50

16.2. Securing a grade point less than 5.00 in a course will be treated as 'F' (Failed) and the Grade Point will be 0.00 for calculating the OGPA. The following symbols may be used

- E - INCOMPLETE (Lack of 80 % Attendance)
 F - FAILED
 RR - RE-REGISTRATION

16.3. The weightage of marks for internal and external evaluations is as follows:

Evaluation	Courses with theory and practical	Courses with only theory	Courses with only practical
A. Internal evaluation			
i) Announced quiz	10	10	10
ii) Mid semester exam	20	30	30*
iii) Assignment	5	10	5
iv) Record/Progressive assessment	5	-	5
v) Practical	20	-	50
Total (A)	60	50	100

B. External evaluation			
i) Final theory	40	50	-
Total (A+B)	100	100	100

* Evaluation shall be conducted by the course teacher as per the requirement of the course.

16.4. Announced Quiz

- i. Writing announced quiz test is a pre-requisite for writing final theory examination.
- ii. A total of two announced quiz tests shall be conducted by the course teacher, one prior to mid semester examination and the other after mid- semester examination.
- iii. The announced quiz tests shall be conducted by the course teacher in any of the respective Theory / Practical classes at a date convenient to the course teacher. No schedule of announced quiz tests will be published by the Dean.
- iv. The highest mark scored by the individual student in two announced quiz tests shall be communicated by the course teacher, as mark scored in announced quiz (Maximum 10).
- v. The duration of announced quiz test, type and number of questions and portions for announced quiz shall be decided by the course teacher.
- vi. The student can miss any one of the two announced quiz tests. In such cases, the marks scored in one announced quiz test shall be considered as the score for announced quiz test.

16.5. Mid Semester Examination (Internal)

- i. Writing the mid-semester examination is a pre-requisite for writing the final theory and final practical examinations. Student failing to write mid- semester examination, will not be permitted to attend the classes further in the course concerned and the student will be awarded 'E' grade.
- ii. The duration of mid-semester examinations will be one hour for courses with theory and practical (20 marks), one and half hours for courses with only theory (30 marks) and the mid-semester for courses involving only practical will be conducted in the regular practical class (30 marks).
- iii. The Dean with the help of the concerned year coordinator shall prepare and announce the schedule of mid-semester examinations.
- iv. The mid-semester examinations shall be conducted from the 56th Instructional Day of the semester.
- v. The mid-semester examination shall be conducted and evaluated internally by the concerned course teacher(s).
- vi. The mid-semester examination mark list should be sent by the course teacher to the office of the Dean within ten days from the

date of conduct of mid semester examination.

16.5.1. Missing Mid-semester Examination

- 16.5.1.1. A student missing mid-semester examination(s) with prior approval of the Dean due to unavoidable circumstances shall be permitted to take up missing examination of the particular course, subject to payment of the prescribed fee for each missing mid-semester examination.
- 16.5.1.2. Students deputed for official programmes of the School/University are exempted from paying the fee for missing test.
- 16.5.1.3. Such missing examinations should be completed outside regular class hours within 15 working days after the respective examinations.
- 16.5.1.4. Attendance will not be given for taking up missing examinations.
- 16.5.1.5. The missing tests are allowed only for mid-semester examinations and not for Announced Quiz test, final theory and final practical examinations.

16.6. Assignment

Submitting assignment is mandatory and part of Internal evaluation of the course. The assignment may be given by the Course teacher in the form of document / specimen collection and shall be evaluated by the Course teacher.

16.7. Record / Progressive Assessment

Submitting record is mandatory in courses involving Practicals. Record shall be evaluated by the course teacher conducting practical classes.

16.8. Final Theory Examination (External)

- i. An examination schedule prepared by the University for Final Theory Examinations shall be the final.
- ii. The theory examinations shall be conducted for 40 marks in courses involving theory and practical for a duration of two and half hours, and for 50 marks in courses involving only theory for a duration of three hours.
- iii. The final theory examinations shall be conducted by inviting question paper from appointed paper setters (external examiners).
- iv. The schedule of examinations shall be adhered to strictly. No re-examinations shall be allowed in the event of students' strike, boycott, walkouts and medical grounds or what-so-ever may be the reason.

16.8.1. Postponement of Final Theory Examination

The postponement of final theory examination(s) on account of unexpected Government holidays or natural calamities shall be done as per the norms of the University.

16.9. Final Practical Examination (Internal)

- i. The Dean shall announce the schedule of final practical examinations.
- ii. The final practical examinations shall be conducted after the completion of minimum of 96 instructional days. During the days of practical examination, the theory classes shall not be conducted.
- iii. For conducting final practical examination in each course, an *external examiner* (faculty of the Department other than the course teacher) shall be nominated by the Dean and the course teacher will be the *internal examiner*. In disciplines where only one faculty is available, either the Head of the Department concerned or a faculty of same discipline from nearby institutes will officiate as external examiner. In the event of external / internal examiner nominated for practical examination could not conduct the examination, then the Dean shall nominate an alternative examiner to conduct practical examination.
- iv. Submission of bonafide practical records in complete form and certified by the Course Teacher is a pre-requisite for appearing in a practical examination failing which 'F' grade will be awarded.
- v. The duration of final practical examination shall be three hours including viva-voce.
- vi. The practical and oral (viva-voce) examinations shall be conducted by the internal and external examiners with mutual co-operation. They shall evaluate the candidates appearing at the examination according to their performance. The mark sheets so prepared shall be signed by both the examiners.
- vii. The practical marks should be communicated to Dean / Controller of Examinations within 10 days after the conduct of respective final practical examinations.

16.10. Arrear Examination

- i. The students are permitted to write the arrear examinations twice a year for the failed courses as and when notified by the University.
- ii. The prescribed arrear examination fee is to be paid on or before the date specified by the University.
- iii. Arrear examination is permitted for mid-semester, final theory or practical or their combinations.
- iv. Arrear examination is not permitted for Announced Quiz test.
- v. Arrear examination is not applicable to Student READY and Study tour. If a student secures 'F' grade in these courses, he/she/ze has to re-register the course along with the juniors as and when the

course is offered with the approval of the University. For the courses involving only practical (other than Student READY and Study tour), the arrear practical examination will be conducted for 50 marks.

- vi. A student is permitted to write arrear examination any number of times during seven years duration.
- vii. The registration for the arrear examination shall be done on the date specified by the University.

16.11. Latecomer in Examinations: The latecomer to final theory examination shall be dealt as per the norms of the University.

16.12. The student should necessarily come to the examination hall(s) with Identity card and hall tickets and produce the same to the examiner(s)/invigilator(s), failing which the student shall not be allowed to write the examinations.

16.13. The final theory examination (regular/arrear) answer book(s) shall be evaluated by the external examiner appointed by the University.

16.14. Question paper pattern

- i. The question paper pattern for mid-semester (Internal) examination (regular/arrear) is indicated below:

For course with theory and practical (20 Marks & 1 hour duration)

Part	Type of question	Number of questions	Number of questions to be answered	Mark per question	Total marks
A	Objective*	20	20	0.5	10
B	Short answers	6	5	2.0	10
	TOTAL				20

For course with only theory (30 marks & 1.5 hours duration)

Part	Type of question	Number of questions	Number of questions to be answered	Mark per question	Total marks
A	Objective*	20	20	0.5	10
B	Definitions / Concepts	8	6	1.0	6
C	Short answers	9	7	2.0	14
	TOTAL				30

* Questions should be Fill-up the blanks, Choose the best option, True / False and Match the following type with equal number of questions in each type

- ii. The question paper pattern for external theory examination (regular/arrear) is indicated below

External Theory Examination for courses with Theory & Practical (40 Marks & 2.5 hours duration)					
Part	Type of question	Number of questions	Number of questions to be answered	Mark per question	Total marks
A	Objective*	20	20	0.5	10
B	Short answers	6	5	2.0	10
C	Essay type answers (Either or type) (One question from each unit of theory syllabus)	5	5	4.0	20
	TOTAL				40

* Questions should be Fill-up the blanks, Choose the best option, True / False and Match the following type with equal number of questions in each type.

External Theory Examination for courses with only Theory (50 Marks & 3 hours duration)					
Part	Type of question	Number of questions	Number of questions to be answered	Mark per question	Total marks
A	Objective*	20	20	0.5	10
B	Definitions / concepts	12	10	1.0	10
C	Paragraph answers	6	5	2.0	10
D	Essay type answers (Either or type) (One question from each unit of theory syllabus)	5	5	4.0	20
	TOTAL				50

- iii. For conducting practical examinations, the type and number of questions can be decided by the concerned internal and external examiners. Choice may be given to the extent of 20 % under subjective type questions.

16.15. Evaluation of Final Practical Examination: The following distribution of marks shall be adopted in conducting the final practical examinations. The assignment marks shall be communicated to the office of the Dean along with practical marks.

	Courses with Theory & Practical	Courses with only Practical
Practical Field work / Lab Work / Written exam / Identification	15	40
Viva Voce	5	10
Grand Total	20	50

16.16. Evaluation of courses with only practical credits

16.16.1. Evaluation pattern for Skill Enhancement Courses (SEC)

The Skill Enhancement Courses will be evaluated as per the evaluation pattern for courses with only practicals.

16.16.2. Evaluation pattern for Internship programme (10 weeks) for UG certificate and UG Diploma

Particulars	Marks	To be evaluated by
Conduct & discipline	10	Industry/ Organization 40%
Work/Training performance	30	
Total	40	
Training diary	10	Course co-ordinator 60%
Report	30	
Presentation	10	
Viva	10	
Total	60	

16.16.3. Evaluation pattern for PED / NCC / NSS

Particulars	Marks
Routine activities	40
Behaviour	20
Written test	30
Viva-voce	10
Total	100

16.16.4. Evaluation pattern for Study tour (Non-Gradual course) *

Particulars	Marks
Written test for 2 hours	40
Behaviour (Punctuality and discipline)	25
Record (15 marks) and Pocket Note Book (10 marks)	25
Viva-voce	10
TOTAL	100

*Evaluation shall be done after the completion of tour and the Grade Satisfactory (50 marks and above) / Not Satisfactory (less than 50 marks) shall be awarded.

16.16.5. Evaluation pattern for Student READY

- a) **B.Sc. (Hons.) Agriculture – RAE 401** Rural Agricultural Work Experience and Agro-Industrial (0+20) – furnished along with VIII Semester Syllabus. The evaluation pattern for this course is as follows:

No	Activities	Marks
1.	Village attachment	200
2.	Attachment with Department of Agriculture / KVK /Research Station attachment / NGO attachment-including evaluation	80
3.	Plant clinic	40
4.	Agro-Industrial Attachment	80
Total		400*

* Marks will be converted to 100 and sent to the COE

The following symbols shall be used

Letter Grade	Grade Points	Range of Marks
O(Outstanding)	10	91 – 100
A+ (Excellent)	9	81 – 90
A (Very Good)	8	71 – 80
B+ (Good)	7	61 – 70
B (Above Average)	6	56 – 60
C (Average)	5	50 – 55
F (Fail)	0	<0 – 49 Failure due to insufficient marks in the course
Ab (Absent)	0	Failure due to non-appearance in examination
E	Incomplete (Lack of 80%Attendance for concerned course)	
RR	Re-Registration (MP, IDC for courses of entire semester)	
RE	Re-appearance (for genuine reasons only)	
EE	Incomplete for reasons other than attendance (MP, IDC, for a particular course)	

Satisfactory / Non satisfactory	For non-remedial courses (grades not included in overall grade point average)
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16.17. Return of valued answer papers

- i. The valued answer papers of Announced quiz tests, mid-semester and final practical examination shall be shown to the students after the examination. Discrepancies if any, in awarding marks, the student can approach the teacher concerned immediately for rectification. Evaluated final theory answer papers may be retained up to six months by the Controller of Examinations after the conduct of examination and then disposed off. The same is applicable to re-examination also.
- ii. In the event of a candidate who has failed to secure minimum required marks to pass in the subject shall be permitted to write the re-appearance either final theory or practical or both examinations.
- iii. A student who desires to forego the chance of re-examination is also permitted to reregister the failed courses as and when the course (s) are offered with the permission of the Dean concerned on payment of re-registration fee as specified by the University.
- iv. The Mid-semester and Practical Examination answer papers should be retained with the course teacher for six months and then sent to the academic section for further disposal. Evaluated final theory papers may be retained up to six months by the University/Controller of Examinations after the conduct of examination and then disposed off.

16.18. Revaluation / Re-totalling

The revaluation / re-totalling is allowed as per the norms of Pondicherry University in force from time to time.

- i. Revaluation is not allowed for passed courses.
- ii. Revaluation can be demanded only if a candidate has failed in not more than two courses in that session.
- iii. The prescribed revaluation fee per course has to be paid by the student.
- iv. The application for revaluation must be sent to the Controller of Examinations through the Head of the Institution.
- v. The application for revaluation should be made within 15 days from the date of declaration of results / publication of marks/grade.
- vi. A student may be allowed to get his/her answer book(s) re-totaled for which the student shall have to apply to Controller of Examination / Coordinator of Examinations within 15 days from the declaration of result and after paying the prescribed fee.
- vii. The Controller of Examinations/Coordinator of examinations shall arrange for the re-totalling of answer book(s).
- viii. **Return of evaluated answer papers:** The evaluated answer papers of mid- semester shall be shown to the students after the examination. Discrepancies if any, in awarding marks, the student can approach the teacher concerned immediately, for rectification.

Evaluated final theory answer papers may be retained up to six months by the Controller of Examinations after the conduct of examination and then disposed off. The same is applicable to re-examination also.

- ix. In the event of a candidate who has failed to secure minimum required marks to pass in the subject shall be permitted to write the re-appearance either final theory or practical or both examinations.
- x. Student who desires to forego the chance of re-examination is also permitted to reregister the failed courses as and when the course (s) are offered with the permission of the Dean concerned on payment of re-registration fee as specified by the University.
- xi. **Late for Examinations:** The students who are late by 30 minutes shall not be allowed to enter the examination hall. Similarly, no student will be allowed to leave the examination hall within 30 minutes of the commencement of the examination.
- xii.

16.19. Conduct of Academic Audit

Every educational institution shall strive for a better performance of the students by conducting the internal assessments as mentioned in Clause 16. In order to ensure the above, Academic Audit is to be done for every course taught during the semester. For the internal assessments conducted for each course as per details provided in Clause 16, the academic records shall be maintained in the form of documentation for the individual assignments / case study report / report of mini project submitted by each student and assessment test question paper and answer script. Report of industrial training / internship shall also be maintained, if applicable. For laboratory courses students' record shall be maintained. Further, the attendance of all students shall be maintained as a record. The Head of the Institution shall arrange to conduct the Academic Audit for every course in a semester by forming the respective committees with an external course expert as one of the members drawn from a technical institution of repute near the institute. The University or any inspection team appointed by the University may verify the records of Academic Audit report of the courses of both current and previous semesters, as and when required.

17. MALPRACTICES IN EXAMINATION

- 17.1.** The students found indulging in malpractices in examinations will be dealt as per the norms of the University from time to time.
- 17.2.** The Chief superintendent / CoE shall be responsible for dealing all cases of unfair means by students in writing records, assignments and examinations as applicable
- 17.3.** The invigilator or the course teacher concerned shall report each case of unfair means with full details of the evidence of malpractice and written explanation of the student concerned to the Dean immediately.

- 17.4. The Chief superintendent / CoE shall take appropriate action on receipt of the report and the penalty may be given as per the University norms defined.

18. REGISTRATION OF ELECTIVE COURSES

The elective courses are to be registered by UG degree students during seventh semester for 20 credits and a student can select elective courses from the list of elective courses offered by the institute.

19. REGISTRATION OF SKILL ENHANCEMENT COURSES

The Skill Enhancement courses are to be registered by UG students during I, II, III and IV Semesters.

20. STUDY TOUR

- 20.1. The study tour is compulsory. However, under medical exigencies, if a student is not able to undergo the study tour with the approval of Dean, he/she shall be given an assignment by the course teacher for 100 marks. Such assignment shall be jointly evaluated by the course teacher and the external examiner nominated by the Dean.
- 20.2. The study tour shall be conducted as per the schedule notified by the Dean. The evaluation of the study tour shall be done by the course teacher(s) concerned by following the evaluation procedure applicable for study tour.
- 20.3. The Dean is empowered to organize study tour and field trips.

21. CALCULATION OF OGPA

- 22.1. To arrive at the Overall Grade Point Average (OGPA) at the end of the UG programme, the Grade Point of each course is multiplied by the credit hours of the course to obtain the credit points.
- 22.2. The sum of the credit points secured by the student in all the courses taken till the end of the programme is divided by the total number of credit hours of the courses.
- 22.3. While calculating OGPA the credit hours of courses in which the student secured 'E' grade (for lack of 80% attendance) will be deducted since it will be repeated by re-registration. The OGPA shall be rounded to nearest two decimals.
- 22.4. The marks obtained by the student in a non-gradual course will not be taken into account for calculating OGPA.
- 22.5. The Credit Points and OGPA shall be rounded to nearest two decimals.

22. AWARD OF UG CERTIFICATE / UG DIPLOMA / UG DEGREE

22.1. Eligibility for the Award: The successful completion of all the prescribed courses as per the Curricula and Syllabi shall be the minimum requirement for the award of the UG programme as follows:

- a. If the student exits after I year (first 2 semesters) of UG programme and after completing 10 weeks (10 credits) of internship, he/she will be awarded with a **UG Certificate**.
- b. If the student exits after II year (first 4 semesters) of UG programme and after completing 10 weeks (10 credits) of internship, he/she will be awarded with a **UG Diploma**.
- c. If the student successfully completes all the courses prescribed for four years of UG programme, he/she will be awarded with a **UG Degree** [B.Sc. (Hons.)].

22.1. Class Ranking: In calculation of Class equivalent for OGPA the following classification will be adopted.

OGPA	Class / Classification
8.00 and above	I class with distinction
7.00 to 7.99	I class
6.00 to 6.99	II class
5.00 to 5.99	Pass

- a. **Note:** Students who have completed the course with arrears shall not be awarded with I class with distinction.

22.2. Percentage conversion: For obtaining the percentage equivalent to the OGPA, the OGPA secured by the student shall be multiplied by 10.

23. PREPARATION OF STATEMENT OF MARKS:

23.1. The semester statement of marks shall be prepared by the Controller of Examinations. The Deans of School should send the mid-semester marks in typed hard and soft copy (or email) within 15 days after the conduct of the examination. The final practical marks should be in hard and soft copy (or mail) within 10 days after the completion of 105 working days. This should also accompany the attendance particulars of regular students to incorporate the attendance in the class grade chart by the Controller of Examinations.

23.2. Calculation of OGPA: To arrive at the Overall Grade Point Average (OGPA) at the end of the semester, the Grade Point of each course is multiplied by the credit hours of the course to obtain the credit points. Then the sum of the credit points secured by the student in all the courses taken till the end of semester is divided by the total number of credit hours of the courses, provided that the credit hour and credit points of courses which have been repeated are not counted more than once for this purpose.

23.3. While calculating OGPA the credit hours of courses in which the student secured 'E' grade (for lack of 80% attendance) will be deducted since it will be repeated by re-registration. The OGPA shall be rounded to nearest two decimals.

24. APPROVAL OF FINAL RESULTS, AWARD OF DEGREE AND ISSUE OF PROVISIONAL CERTIFICATES AND TRANSCRIPTS

24.1. Award of Degree: The degrees for the different undergraduate programmes shall be awarded during Annual Convocation conducted in the University under the seal of the University to candidates who have successfully completed the graduation requirements (credits requirement).

24.2. Eligibility for the Award of the Degree: The successful completion of all the prescribed courses included in the Curricula and Syllabi and an Overall Grade Point Average (OGPA) of 5.50 shall be minimum requirement for the award of the Degree. For calculating the class equivalents for OGPA in UG programme an OGPA of 8.0 and above will be graded as first class with distinction if he takes every course in first attempt, if he re-appears will be awarded only first class and that of above 6.00 to 7.99 will be graded as second class and 5.5 to 5.99 will be graded as third class.

24.3. Approval of Final Results for Certificates and Transcripts: The Vice-Chancellor shall approve the final results. The Registrar shall issue Provisional Certificates, Transcripts, Migration Certificates to the

Candidates. The Transcript Card shall contain details of all the courses and the Grades and OGPA obtained by the candidates indicating the number of times appeared. This will be prepared for all the students by the Controller of Examinations and countersigned by the Registrar. For preparation of Transcript Card, the Deans should send recent passport photograph (size 5.0 x 3.75 cm) of the student along with filled in proforma and the required fee as specified by the Controller of Examinations.

24.4. The Transfer Certificate and Conduct Certificate shall be issued by the Registrar.

24.5. Amending or Canceling the Result: The Vice Chancellor is empowered to withhold or cancel the degree awarded when a mistake willfully committed by a student is detected at a later date regarding the registration, OGPA and other requirements for successful completion of the respective degree programme. If it is established that the result of a candidate has been vitiated by malpractice, fraud or other improper conduct and that he/she has been a party to malpractice connivance or improper conduct of another student, the Vice Chancellor shall have the powers at any time to amend the results of such a candidate and to make such declaration as the Vice Chancellor may deem necessary on that behalf including return of prize, scholarship money and debarring the candidate from the University for such periods as may be specified and to cancel the results of the candidate in such manner as the Vice Chancellor may decide.

25. TUITION FEES AND OTHER FEES

25.1. Newly admitted candidates will pay the fee to the DSIRT.

The students shall register the course only after payment of all the fees.

25.2. Candidates who discontinue after first semester are not eligible for Refund of any other fee except caution money deposit.

25.3. At the time of payment of fee from the second semester onwards, the student shall produce the identify card and no-due certificate from the hostel.

26. RULES FOR STUDENTS STUDYING AFTER N+4 YEARS

26.1. The Deans concerned can permit the students who are having arrear subjects beyond n+4 years to write the supplementary examinations. The supplementary examination is applicable only for the Semester students who have joined the degree programme at DSIRT.

26.2. The students having arrear subjects beyond n+4 years shall be permitted to write the supplementary examinations by registering the course in the concerned college where the student had undergone the degree programme. The Controller of Examinations will intimate the examination

schedule after the receipt of Registration Card from the Dean concerned. The examination will be conducted 15 days after the receipt of the Registration Card from the Deans of University.

- 26.3.** Students who have exhausted the supplementary examination provision, have to re-register the equivalent course along with juniors, under existing rules whenever offered. Based on the request from the students, the Head of the Department shall recommend to the Deans concerned the equivalent course for approval. In case of short fall of credits to meet the minimum credit requirements in the award of degree in the event of registering equivalent courses at the end of the programme, the Deans concerned can nominate a committee of two senior Professors to suggest the course to be studied for satisfying the total credit requirement.
- 26.4.** All the students who are re-registering courses beyond the prescribed duration of n+4 years should pay two times of current semester fee, besides fee prescribed for re-registration of courses.
- 26.5.** For reappearance examinations the current prescribed fee has to be paid.

27. RAGGING RULES

Students found involved in ragging or in any other misconduct, or if a complaint is received from the affected student(s) to that effect, will be immediately expelled from the current semester and the Registrar shall further constitute a committee to probe and conduct enquiry into the matter and based on the report of the committee, the Dean shall pass the final orders on merit of case within three working days.

- 28. UNLAWFUL ACTIVITIES:** In case of students found involved in any unlawful activities either within or outside the Hostel/College Campus, besides expulsion both from the Hostel and College, at the discretion of the Dean, the matter will be reported to the Police of the jurisdiction to be dealt with, in accordance with the appropriate law in force.

Ragging – An offence

Extract of Tamil Nadu Government Gazette – Extra ordinary dt.29.01.97 (Bill No.8 of 1997 Tamil Nadu Prohibition of Ragging ACT)

In this Act, unless the context otherwise requires, “Ragging” means display of noisy, disorderly conduct, doing any act which causes or is likely to cause physical or psychological harm or raises apprehension or fear or shame or embarrassment to a student in any educational Institution and includes:

Teasing, abusing or playing practical jokes on or causing hurt to such student or

Asking the student to do any act or perform something which such student will not, in the ordinary course willingly act or perform. Ragging within or

outside any educational institution is prohibited.

Whoever directly or indirectly commits, participates in, abets or propagates “Ragging” within or outside any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to fine which may extend to ten thousand rupees.

Any student convicted of an offence under section 4 shall also be dismissed from the educational institution and such students shall not be admitted in any other educational institution.

Without prejudice to the foregoing provision, whenever any student complains of ragging to the head of an educational institution, or to any other person responsible for the management of the educational institution, they shall inquire into the same immediately and if found true shall suspend the student who has committed the offence from the educational institution.

The Deans of concerned School will have full powers to punish any student who violates the rules by imposing a fine, suspension or expulsion. Dean’s decision is final and he need not assign any reason or explanation for the punishment awarded.

These rules will be altered or amended, and further rules may be added if necessary. All the rules for the time being in force should be observed by the students.

29. REMOVAL OF DIFFICULTIES

- 29.1. If any difficulty arises in giving effect to the Provisions of these regulations, the Vice-Chancellor may issue necessary orders which appear to him/her to be necessary or expedient for removing the difficulty.
- 29.2. Every order issued by the Vice-Chancellor under this provision shall be laid before the Academic Council of the University immediately after the issuance.
- 29.3. Notwithstanding anything contained in the rules and regulations, the Board of Studies or Academic Council shall make changes whenever necessary.
